# ULI Urban Land Columbus Institute Young Leaders Group

## 2014 MENTOR PROGRAM OVERVIEW

We are pleased to announce the 2014 Mentorship Program for the Young Leaders Group members.

### MISSION

The mission of the mentor program is to foster an exchange of professional ideas, friendship, and expertise among young real estate professionals and industry veterans. This program matches young professionals (mentees) with experienced professionals (mentors) for guidance and support, while offering mentors an opportunity to strengthen ties with the young future leaders of the local real estate community and ULI.

### **STRUCTURE**

Each mentor group shall consist of 2-4 Young Leaders Group members and one Mentor. Mentor groups are expected to meet a minimum of 4 times in one year starting in February 2014. Each mentee must take responsibility for facilitating (help determine agenda, coordinate schedules, etc.) <u>at least</u> one meeting (see <u>active participation</u> below). Meetings can include: lessons learned from mentors' careers, discussing career goals, case studies, social events, project tours, guest speakers, or anything else mutually agreed upon to further the relationship among the group.

### CONFIDENTIALITY

Confidentiality is absolute, in all ways and forever. A breach in confidentiality will be treated as a resignation from the Mentor Program.

### COMMITMENT

Every applicant must be committed to the Mentor Program in order to create the type of atmosphere necessary for success. Attendance and participation in each meeting for a full year is expected. Missing more than one meeting will disqualify mentees from further participation in the group as well as any future Mentor programs. If mentees must miss a meeting, they are required to notify their mentor of their absence. All applicants must sign the attached Memorandum of Understanding to be considered for the program.

#### **MEMBERSHIP**

Mentees must be current members of the Urban Land Institute. To be eligible for consideration of 2014 Mentor Program you must be a member by December 31, 2013. For more information on membership please visit <u>http://www.uli.org/membership/join/</u>.

### **ACTIVE PARTICIPATION**

Mentees and mentors should have a clear idea of what they want to achieve through the Mentor Program. Mentees are required to express these goals in their application, whether that be obtaining career advice or learning from their peers and mentor about specific issues in their sector. During their first meeting, mentor groups should set an agenda for the coming year and assign each mentee responsibility for co-facilitating one mentor group session. Co-facilitation means that during their session, the chosen mentee will work closely with their mentor to set an agenda, coordinate schedules among the other mentees, and ensure that each member of the group is contributing. This role is crucial to taking the scheduling work off of the mentor's hands and keeping the group together.

To be a mentee in the 2014 Urban Land Institute Young Leader Mentorship Program, please submit the following items in Word or PDF form to <u>alicia.gaston@uli.org</u> by Monday, December 9, 2013 COB.

- 1. Signed Memorandum of Understanding (attached, digital signature okay)
- 2. Current resume
- 3. Mentorship Survey (if have not already completed) Take the survey here.

Mentors and Mentees will be matched based on the information provided from applicants and participating mentors. If you are selected to participate in the 2014 Mentor Program, we will notify you of your placement by January 1, 2014.

If you have any questions about the Program or your application please contact ULI Columbus Mentor Program Chair Mike Douglas, <u>mdouglas@glimcher.com</u>, or ULI Columbus Young Leaders Group Chair Tim Skinner, <u>tskinner@edgela.com</u>.

Best Regards,

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Tim Skinner ULI Columbus Young Leaders Group Chair